

OGDEN HOUSING AUTHORITY
MINUTES OF REGULAR MEETING HELD AT
1100 Grant Avenue
Ogden, Utah 84404
November 16, 2011

Roll Call:

Chairperson Greg Chapman called the meeting to order at 10:07 a.m. on November 16, 2011. Roll call revealed the following persons present:

Board of Commissioners: Greg Chapman, Chairperson
Trudi Wangsgard, Vice Chair
Branden Hansen, Commissioner
Steve Porter, Commissioner

Excused: Jonny Ballard, Commissioner

Staff: Tim Price, Executive Director
Lin Fulcher, Section 8 and Special Programs Manager
Marie Tayag, Finance Manager
Markita Mesloh, Public Housing Manager

Approval of Regular Meeting Minutes:

Commissioner Branden Hansen motioned to approve the minutes of the September 21, 2011 regular meeting as presented; a second was made by Vice Chair Trudi Wangsgard. The motion was passed unanimously by all members present.

Report of Executive Director:

Tim reported to the Board that the Department of Housing and Urban Development has awarded the Housing Choice Voucher Program High Performer Status based on the 100% scoring on SEMAP. A discussion followed.

Tim reported that the audit was going smoothly and that the audit report should be presented at the January 2012 meeting.

Tim requested the Board approve a Holiday bonus to staff in the amount of \$100 each. Tim advised the Board that the bonus was already in the budget. A discussion followed. Vice Chair Trudi Wangsgard motioned to approve the \$100 Holiday Bonus for any employee who had been with the agency for at least six months and \$50.00 for any employee who had not been employed by the agency for six months; a second was made by Commissioner Steve Porter. Chairperson Greg Chapman called for a vote. The motion was passed unanimously by all members present.

Tim reported that Nancy Dunn from the Department of Child and Family Services was being presented to the city council by the Mayor for appointment to this Board to fill Mike Pomeroy's commission. A discussion followed. Chairperson Greg Chapman asked Tim if the Mayor had acted on the re-appointing of the current commissioners. Tim said he would report on that at the January 2012 meeting.

Tim requested that the February 2012 board meeting be moved from February 15, 2012 to February 22, 2012. A discussion followed. It was the consensus of the Board that they would act on that at the January 2012 meeting, but saw no problem with moving the meeting.

Report of Board Committees: None

Unfinished Business: None

New Business:

Tim and Marie presented the financial report reflecting actual to budget through September 30, 2011. A discussion followed.

Tim and Marie presented the proposed changes to the Benefit Package for calendar year 2012. A discussion followed. Commissioner Branden Hansen requested the agency establish a percentage of benefits that they pay and a percentage that employees pay. After further discussion, Commissioner Branden Hansen motioned to approve Resolution 646-11-11 to Adopt the Employee Health Benefit Package as submitted with the agency to pay a 95% of the employee United Health Care premium and 68% of the employee Total Dental Administrator premium; a second was made by Vice Chair Trudi Wangsgard. Chairperson Greg Chapman called for a vote. The motion was passed unanimously by all members present.

Tim and Marie requested the Board of Commissioners allow the agency to write off and dispose of specific assets that have become obsolete. A discussion followed. Commissioner Branden Hansen motioned to approve Resolution 647-11-11 to Write Off Obsolete Assets/Equipment; a second was made by Commissioner Steve Porter. Chairperson Greg Chapman called for a vote. The motion was passed unanimously by all members present.

Tim and Marie presented the proposed budget for the Crown II, LLC for approval. A discussion followed. Commissioner Steve Porter motioned to approved Resolution 648-11-11 to Adopt the 2012 Annual Budget for Crown II LLC; a second was made by Commissioner Branden Hansen. Chairperson Greg Chapman called for a vote. The motion was passed unanimously by all members present.

Markita Mesloh reported on the Public Housing program, reflecting a 98% Occupancy rate.

Lin Fulcher reported on the Section 8 and Special Programs, noting that all programs were running well.

Adjournment:

There being no further business, Commissioner Steve Porter motioned to adjourn; a second was made by Vice Chair Trudi Wangsgard. The motion was passed unanimously by all members present.

The meeting was adjourned 11:13 a.m.



Greg Chapman, Chairperson



Tim Price, Executive Director